

The Country Coordinating Mechanism against HIV/AIDS, Tuberculosis and Malaria of the Republic of Armenia

POSITION TITLE: LEGAL EXPERT

DURATION: short- term, April to May, 20 working days in total.

LOCATION: Yerevan, Armenia

OPENING DATE: April 17, 2018

APPLICATION DEADLINE: April 27, 2018

STARTING DATE: As soon as possible

SALARY: Competitive

APPLICATION PROCEDURES: Interested applicants should submit their CVs to: secretariat.ccm@gmail.com.

Please indicate in the subject line of your e-mail the title of the position that you apply for.

Only short-listed candidates will be invited for interviews.

JOB DESCRIPTION: The Country Coordinating Mechanism against HIV/AIDS, Tuberculosis and Malaria of the Republic of Armenia temporary “Transition and Sustainability” working group in corporation with “Curatio” international fund expert have developed the draft of “Transition and Sustainability Plan of the Republic of Armenia”. According to the requirement of the Global Fund the TSP plan should be accepted as a legal act. The competition is announced to hire an expert to express the document in a relevant way.

JOB RESPONSIBILITIES: Job responsibilities include, but are not limited to the following:

1. Study the relevant legislation to introduce proposals on the form of the document that should be expressed as a legal act.
2. Study the “Transition and Sustainability Plan” and introduce it in a form of a relevant legal act with a goal to submit for an approval,
3. Develop an action plan to introduce the TSP as an legal act,
4. Closely cooperate with the Country Coordinating Mechanism against HIV/AIDS, Tuberculosis and Malaria of the Republic of Armenia temporary “Transition and Sustainability” working group during the development of the document.
5. Introduce the new draft of TSP to CCM and review the document based on recommendations/comments.
6. Submit the final version of the legal act to CCM Secretariat.

REQUIERD QUALIFICATIONS

- University degree in Law;
- At least 7 years of work experience in the relevant field (preferable in health sector);
- Knowledge of the Global Fund, as well as state requirements towards similar legal documents;

- Excellent networking and negotiation skills to develop good working relationships within the team;
- Excellent written and verbal communication skills in Armenian;
- Knowledge of English to ensure relevance among Armenian and English versions of TSP;
- Flexibility, ability to work independently and under pressure;
- Analytical thinking, commitment to work and high sense of responsibility.